



The link on the BGA web site consultation page, <http://easa.europa.eu/rulemaking/comment-response-documents-CRDs-and-review-groups.php>, takes you to the EASA CRD page. From here, you can view any Comment Response Document. The relevant documents in this case are under 'CRDs to NPA 2008-17c and to NPA 2009-02e - Implementing Rules for Part-MED'. You will find these by scrolling down the page.

This page also contains links to the EASA Comment Response Tool (CRT). These link are at the end of the third paragraph under the diagram describing the EASA rulemaking process and takes you to <http://hub.easa.europa.eu/crt/> as well as alongside the description of each document set.

If you have not used the CRT before, you need to register (the fourth option on the top menu).

When registering, you need to complete the emboldened fields (the others are optional). Note that the 'Terms of Use' field is defaulted to 'Reject.' You must change this to 'Accept.'

After completing registration, you will receive an Email to the account that you gave when registering. You must click on the link provided in this Email before your account becomes active (i.e. before you can submit your own responses). Note that this Email may well be delivered to your spam or junk mail folder (if it is, move it into your Inbox).

Once you have clicked on the Email link, you will be shown a browser screen telling you that your account has been activated. This screen contains a link to the CRT login page (<http://hub.easa.europa.eu/security/?app=crt&act=login>)

On the login screen, you enter your user name (Email address) and password.

Once logged in, you need to follow the 'View Documents' menu option in order to make comment. Search through the documents displayed to find the ones relating to NPA 2008-17c (at the time of writing, these are in the middle of the fourth page). Right mouse click on the row containing the document that you wish to comment on and select 'Add/edit reactions from the pop-up menu.

This opens up a new window, with the left hand section showing the NPA and the right hand section being the 'action area.' From this, you can click on 'Add a general reaction'. This opens up a window into which you can type general comments. When you have added these, press the 'save' icon and then 'Back to your reactions.'

Note that the option of scrolling through the document in the left hand panel to enter reactions to specific sections appears to be have been disabled.