

BGA Airworthiness and Maintenance Procedure
ENGINEERING OCCURRENCE REPORTING

Version 1.1	Effective date 1 Oct 2016
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General

The British Gliding Association has an open reporting culture that encourages free and frank reporting within a just culture.

Accidents and incidents must be reported in accordance with the Laws and Rules publication 'Accident and Incident Reporting Requirements'.

In addition to reporting flying/operational accidents and incidents, it is important to identify occurrences related to maintenance and engineering that otherwise would not be reported.

EU Regulation Compliance

Reports submitted using the following process are compliant with Regulation (EU) No 376/2014 and Implementing Regulation (EU) 2015/1018.

Reporting an Engineering Occurrence

Anyone involved in maintenance or engineering is encouraged to report to the BGA any engineering occurrences using the BGA Form 1022. EU regulation *requires* that the following occurrences are reported - please do so using the BGA Form 1022;

- Abnormal or severe vibration
- Disconnected or non-functioning control
- Loss of a part or structure in flight
- Structural failure or substantial deterioration of structure

The completed Form 1022 should be submitted to the BGA office by email or hard copy.

On receipt by the BGA office, the report will be treated in confidence, logged, and passed to the Chief Technical Officer and the BGA Safety Committee for consideration. Where appropriate, the occurrence will be reported to EASA by the BGA. The BGA office may contact the person submitting the report for further information.

End.