**11. EMERGENCT AIRFIELD PROCEDURES**

The below named person has undergone a local theoretical explanation on all airfield safety procedures in the event of a major incident on the NVGC gliding site at the former RAF Upwood airfield.

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| --- | --- | --- | --- |
| DATE | TASK | METHOD | INSTRUCTOR |
| I confirm that all the information contained under the TASK column has been delivered .  Instructor: …………………………………… Signature: ………………………….… Date: ………………..……………… | **IN THE EVENT OF AN AIRCRAFT ACCIDENT OR OTHER SERIOUS INCIDENT ON THE AIRFIELD OR THE NVGC SITE**:  The Duty Instructor will take charge as incident controller and undertake the following actions: First refer to the NVGC ACCIDENT & INCIDENT MANUAL, THEN:  **No 1 – Instruct someone to seal the site and close all entry and exit gates/ place someone on each gates to curtail any entry to the site except for emergency services.**  **No 2. Call the Ambulance service if any injury on** **999**  **No 3. Call the police on** **999**  **No 4. Call the fire brigade if any fire on 999**  **No 5. Call the Civil Aviation Authority on** **01252 512299**  **No 6. Call British Gliding Association on** **0116 289 2956**  **No 7. Clear the airfield to the crew room of all non-essential personnel**  **Give the following information:**  **Give the club contact telephone numbers.**  **Location address specific gate entrance to use – send a responsible person to the gate to guide any emergency vehicle onto the airfield**  **Nature of incident and any associated injuries.**  **IF AN INCIDENT INVOLVES LOSS OF LIFE ISOLATE THE AIRCRAFT AND COVER COCKPIT AND/OR PERSONS – PLACE RESPONSIBLE PERSON WITH THE AIRCRAFT TO KEEP AREA CLEAR UNTIL APPROPRIATE EMERGENCY PERSONS ARE ON HAND.**  **UNDER NO CIRCUMSTANCES MUST ANYONE DISCUSSTHE INCIDENT WITH THE PRESSOR BYSTANDERS. INSTEAD, SAY ONLY THAT WE WILL ISSUE A STATEMENT WHEN THE INVESTIGATORS HAVE FINISHED THEIR WORK.**  **DO NOT ANSWER ANY QUESTIONS WHATSOEVER OR EXPRESS ANY OPINIONS AS TO WHAT YOU THINK HAPPENED. IF NECESSARY REFER ANY PERSISTENT ENQUIRIES TO THE DUTY INSTRUCTOR/CFI OR DCFI.**  **NO ONE MUST UNDER ANY CIRCUMSTANCE CALL ANY NEXT OF KIN AT THIS STAGE. – THIS IS A SPECIFIC JOB FOR CF1, DCFI OR CLUB CHAIRMAN**  **A COPY OF THIS DOCUMENT MUST BE POSTED IN CLEAR SIGHT AT THE LAUNCH POINT CONTROL.**  **DO NOT REMOVE** | | |
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I confirm that I have received all the theoretical information outlined above, and that I fully understand the procedures and health and safety aspects regarding any airfield incident concerning aircraft or other serious non-aircraft incidents.

CLUB MEMBER: ………………………………………………............................................................................

DATE: ………………… SIGNATURE ……………………………………………………………………….