# Risk assessment template

## Company name: East Sussex Gliding Club Assessment carried out by: S Kahn

## Date of next review: 01-10-2020 Date assessment was carried out: 02-07-2020

| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | When is the action needed by? | Done |
| --- | --- | --- | --- | --- | --- | --- |
| **Contact with Covid-19 infected persons** | All, especially vulnerable groups | Anyone with symptoms should not visit the club | All visitors should confirm that they do not have any symptoms | All | Until advised otherwise by Government |       |
| **Covid-19 Infection from Asymptomatic persons** | All especially vulnerable groups. | Maintain social distance (2m where practical) | Frequent handwashing, minimise contact, additional measures where 2m distance cannot be maintained | All | Until advised otherwise by Government |       |
| **Covid-19 Infection by surface contact**  | Anyone visiting club premises and using equipment | Regularly clean and disinfect all surfaces with suitable cleaning materials  | None | Common areas (door handles, etc) by everyone. Specific equipment (e.g. cockpit)The person who has used equipment as they know what they touched ANS the person about to use the equipment to ensure it is clean.  | Until advised otherwise by Government |       |
| **Infection transfer due to impractical to safely maintain 2m social distance** | Instructor/pupil | No instruction unless suitable control measures in place and agreed by instructor and student | Follow DfT/CAA/BGA guidance: * face covering where this does not interfere with flight
* Limit instruction cockpit time say15-30mins
* Limit number of pupils per day (2-4)
* Screen where this will provide an effective barrier and not interfere with flight or communication
 | Instructor/pupil | Until advised otherwise by Government/CAA/BGA |       |
| **Poor comms due to social distancing** | Pilots/launch marshall | Test comms before launching | Land if safety compromised – remove face covering and stow safely if affecting safe flight | Pilots, launch marshall | Until advised otherwise by Government/CAA/BGA |       |
| **Distraction by covid-19 measures interfering with flight** | Pilots, third parties | Consider safe conduct of flight with covid-19 measures before launching. Avoid long flights until familiar and confident that codi-19 measures do not interfere with safe flight. | Consider safe end to sortie if covid-19 measures become an interference with safe flight (e.g. safe stowage of PPE and safely terminate flight.) | Pilots | Continuous |       |
| **Increased aerosol transmission due to loud speaking to overcome social distancing** | People communicating | Try to avoid speaking louder, Avoid excessive general noise where practical | Find a quieter place to talk. Speak slower, check you have been properly heard (read back). | All | Ongoing. |  |

More information on managing risk: [www.hse.gov.uk/simple-health-safety/risk/](http://www.hse.gov.uk/simple-health-safety/risk/)

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